



# Suspension Indicator

Job Change Request (24413)

## Description of Issue

In response to COVID19, the UF database requires modification in order to allow a Child record to remain enrolled in the program, but services be suspended due to unforeseen/emergent circumstances such as the current pandemic.

To accommodate this need, the system will require the Child Enrollment record to be enhanced with the following parameters in terms of developing a new indicator that suspends the Child's file from entering Interventions and FSPSA information but will allow the record to remain active within the program.

**\*\*\*NOTE:** TCM billing will remain available during Child record suspension\*\*\*

## Summary of System Changes:

- Create a **Service Suspension** section on the **Child Enrollment Record**

- Create **three Data Points**:
  - 1<sup>st</sup> Data Point: **Suspend**, Y(Yes) / N(No)
  - 2<sup>nd</sup> Data Point: **Reason**, dropdown selection of valid suspension reasons
  - 3<sup>rd</sup> Data Point: **Start/End**, begin and end date of suspension

- Upon the successful save of a **Suspension** record, a historical dropdown field (**Service Suspensions**) will become viewable which will allow end users to **Add** a new **Suspension** record or **view** a summary of previously suspended records

- **Child Count** reporting will be updated to reflect **Service Suspension** records via new columns as defined below:

Column Header		Description
susflag	=	Suspend Indicator, Y/N
suspcode	=	Reason, dropdown selection code
susdate1	=	Start date
susdate2	=	End date

## Service Suspension Process Overview:

### Activating a Service Suspension

- 1) When a Child's record requires suspension, access the Child's record via the **Enrollment** section of the **UF** database
- 2) Upon accessing the **Enrollment** record, navigate to the **Service Suspension** area and enter the following in order to initiate a suspension:
  - \*\*\*NOTE: An **Initial IFSP** must be on file prior to activating a **Service Suspension**\*\*\*
  - Select **Y(Yes)** from the **Suspend** indicator
  - Select a dropdown **reason** for suspension
  - Enter a **Start** date
  - **Save** the record

Disposition Code (blank for Active):	Disposition Date (blank if Active):	Closed or Inactive Before?	
<input type="text"/>	<input type="text"/>		
<b>SERVICE SUSPENSION</b>			
Suspend	Reason	Start	End
<input type="text" value="Y"/>	<input type="text" value="1 COVID-19"/>	<input type="text" value="01/01/20"/>	<input type="text"/>

### Deactivating a Service Suspension

- 1) To remove a **Service Suspension**, access the Child's **Enrollment** record, navigate to the **Service Suspension** area and enter the following:
  - Select **N(No)** from the **Suspend** indicator
  - Enter an **End** date
  - **Save** the record

Disposition Code (blank for Active):	Disposition Date (blank if Active):	Closed or Inactive Before?	
<input type="text"/>	<input type="text"/>	N	
<b>SERVICE SUSPENSION</b>			
Service Suspensions			
<input type="text" value="Y 1 01/01/20 20"/>			
Suspend	Reason	Start	End
<input type="text" value="N"/>	<input type="text" value="1 COVID-19"/>	<input type="text" value="01/01/20"/>	<input type="text" value="01/31/20"/>

### Activating Multiple Service Suspensions

- 1) If a Child has a **Service Suspension** on file, a historical dropdown field, **Service Suspensions**, will become viewable which will allow end users to **Add** a new **Suspension** record or **view** a summary of previously suspended records
- 2) To **Add** an additional **Service Suspension**, select, **Add** from the dropdown menu under the **Service Suspensions** field and repeat the aforementioned process for **Activating a Service Suspension**

Disposition Code (blank for Active):	Disposition Date (blank if Active):	Closed or Inactive Before?	
<input type="text"/>	<input type="text"/>	N	
<b>SERVICE SUSPENSION</b>			
Service Suspensions			
<input type="text" value="Add"/>			
Suspend	Reason	Start	End
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Service Suspension Business Rules:

### Activating a Service Suspension

- 1) A **Service Suspension** cannot be **Activated** if:
  - An **Initial IFSP** is not on file
  - The **Suspend** indicator is set to **Y**, and a **Reason** or **Start** date has not been entered

Disposition Code (blank for Active):  Disposition Date (blank if Active):  Closed or Inactive Before?

**SERVICE SUSPENSION**

Suspend Reason Start End  
 Y 1 COVID-19

Demographic Note:

**Record Not Saved: In Service Suspensions Section, If Suspend Is Y, Reason And Start Cannot Be Blank.**

- 2) When a **Service Suspension** becomes active, attempts to enter **Interventions** or a **FSPSA** will generate the following error until the **Service Suspension** is deactivated
  - TCM billing will remain available for billing

\*From Date 02/03/20 \*To Date 02/03/20

\*Service AACIO

\*CPT Code 92597GO (AAC INITIAL EVAL BY LICENSED OT 1 unit is 1 eval ) max rate is \$102.63

From Time  To Time  Service TCM,CASE,SCTT,EIIF,IPDEL,IPDEF,Agency DEL,EIP ALL SERVICES STILL REQUIRE UNITS ENTERED

\*Recipient 1,CHILD

ICD9 R62.0

\*Units 1.000000

\*Status 3 New Service

\*Agency

Fee 37.0000 Fee Can Be Put In Manually If Needed

\*Location 1 HOME

\*Provider

\*Payer MED

Medicaid Type P,MMA-CMS Plan (WellCare)

Medicaid Start 04/04/19 Medicaid End

Ordering Phy NPI

Reference Number

Bill Date not billed

Paid Date

Paid Amount

Bill Flag R READY TO BILL TO MED VIA DATA SYSTEM

Denial Reason

Claim Number

Claim Submitted

Claim Denied

Comment

**Last action/error: 05/05/20,01:09:41 Record Not Saved: Service Dates During Service Suspension.**

### Deactivating a Service Suspension

- 1) A **Service Suspension** cannot be **Deactivated** if the **Suspend** indicator is set to **N** and an **End** date has not been entered:

Disposition Code (blank for Active):  Disposition Date (blank if Active):  Closed or Inactive Before?

**SERVICE SUSPENSION**

Service Suspensions  
 Y 1 01/01/20 20

Suspend Reason Start End  
 N 1 COVID-19 01/01/20

Demographic Note:

**Record Not Saved: In Service Suspensions Section, If Suspend Is N, End Cannot Be Blank.**